



Meeting Minutes

Title: 2021/2022 ECPC/DEC Leadership Institute Family Cohort 4
Date/Time: Monday, December 20, 2021 | 10:00 a.m. – 12:00 p.m. EDT
Zoom Recording: https://uconn-edu.zoom.us/rec/share/eQ_zDy1SdBaYG0vRaPUeI5z90EM8un_PbAnqM5pk0CCoxUwAA968KeJeG_QIAKD.e8KRRncFKHOZfBLg

In Attendance (): Darla Gundler, Associate Director, ECPC; Jennifer Jenkins, ECPC Staff; Sadia Batool (PA); Erin Crites (NC); Michelle Grewal (MA); Michelle John (VT); Kate Marchese (VA); Marisol Rose (FL); Kathleen Trella-Newland (GA)

Outcomes:

- Reviewed ECPC products that have been developed to elicit feedback.
- Reviewed the expectations of the family cohort
- Discussed plan for upcoming cohort meetings

<u>AGENDA ITEM</u>	<u>DISCUSSION</u>
Welcome and one thing to celebrate	<ul style="list-style-type: none"> • Darla – has a new granddaughter that was born on her birthday! Announced new director of OSEP – Emphasized importance of her being a parent and having that representation on a federal level. • Jenn – got to see daughter perform at in-person winter concert last week. • Paula – kids are all healthy • Michele G. - asked to be on committee for town’s proposed inclusive access playground; Volunteering at school store to bring awareness to neurodiversity. • Sadia – Started new job as state Early Childhood Comprehensive Systems Family Lead; celebrated her daughter’s 8th birthday; was invited to roundtable discussion with the Assistant Secretary of OSEP. • Michele J. – Celebrating good health – will be spending Christmas at home this year instead of in the hospital! • Kathleen - 6th offer accepted on new house – will be closing in January. • Marisol – son did a great job in school play last week; Presented to state Department of Health about the importance of family involvement and role of the Family Resource Specialist in the Early Steps program. • Kate – daughter started walking and is talking more – on to a new journey with orthotics; also purchased a home closer to family. • Erin – good news about health of family dog; Sat in on state ICC to discuss training for Pre-K coordinators and making the transition process smoother for families.

<p>Review ECPC website and materials being developed</p>	<p>Solicit feedback on ECPC developed materials:</p> <p><u>Family Involvement Self-Assessment</u></p> <ul style="list-style-type: none"> • Marisol has used this form several times, and loves it. Sent it into office to consider using with stakeholder workgroups. Feels her state is not training parents to understand what the purpose of the workgroup is. Creating a new website. Would like to have a section on the website for family involvement with form like this and some orientations for families joining the workgroup. • Time commitment: meeting time and preparation time; “Is this a term commitment? If so, how long is the commitment? Or ongoing?” • Kathleen: Every state system is different: “Do you understand if or how the reimbursement may impact any state or federal benefits that your family may be receiving? (Medicaid, SSI, etc.)” • Darla will reach out to Family Voices and others to get the wording right. • Sadia: Could add – “Do I have an additional opportunity during the meeting(s) to understand what the opportunity is so I can know what we’re doing? What websites or individuals to gain more knowledge? Is there a mentor or guide?” • Could add – “Is there an opportunity to connect with other family members who have had this experience?” Covered under “Are other families involved?” • Will this opportunity impact your current commitments? (Am I taking on too much?) • <u>Involving Families in a CSPD “The Basics”</u> • Marisol: helpful for state agencies – making it look simple – 5 easy basic steps – otherwise, they won’t follow through. #5 is the most crucial – having a mentor to fill in the holes. • No other comments. • <u>Self-Assessment for Administrators</u> • Kathleen: Form is beneficial for administrators who have a lot on their plates and don’t have time to handhold a mentor – would provide them a reminder to engage with new family participants. • Marisol: in her state, ICC members are not allowed to discuss ICC business outside of a meeting. Parent felt lost and did not get adequate support. Darla indicated that the field has been advocating for PTI’s to have a seat on the ICC for that specific reason. Staff person assigned to mentor needs to be more involved. • <u>Involving Families in State Systems of PD</u> – Darla reviewed the guide and asked participants to review it and send feedback directly to her.
<p>Reviewed the expectations of the Family Cohort</p>	<p>January – DEC Recommended Practices Overview (learning how to use in story) February – EI/ECSE Standards – Overview (learning how to use in story) March – Learning how to use your story to teach April – Begin developing story to teach</p>

and plan for upcoming meetings	May – working on the story June – Presenting the story and collecting feedback / revising the story July – Revising the story and developing a plan to share August - Begin sharing the story
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Next meeting date: **January 10, 2021 | 10:00 am – 12:00 pm EDT**

Zoom Link:

<https://uconn-edu.zoom.us/j/98709011175?pwd=TWMxa0tMTmxlWFZlZ1FrRzFRa0I2QT09>

Topic: DEC Recommended Practices

Dates for future meetings:

February 21, 2022

March 21, 2022

April, 2022 – TBD at January meeting

May 16, 2022

June 20, 2022

July 18, 2022

August 15, 2022

September 19, 2022

October 17, 2022